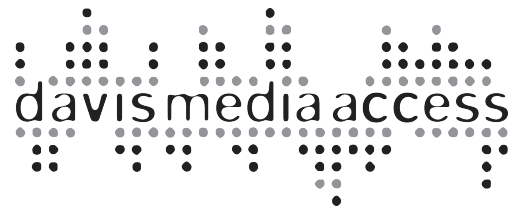




Davis Community Television



DCTV Archive Intern Description

Company: Davis Media Access
Address: 1623 Fifth Street, Suite A
Davis, CA 95616
Phone: (530) 757-2419, 757-2938 fax
Contact: Jeff Shaw (e-mail: jeff@davismedia.org)
Production Manager

Calendar Period: Ongoing. Please apply if you are interested.

Background:

Davis Media Access is a non-profit organization offering community television, low power radio and online local content to the Davis community and beyond. Our mission is to enrich the community by providing alternatives to commercial media for local voices, opinions and creative endeavors.

Davis Community Television Channel 15 is the local public access cable channel, open to all citizens that work, reside, volunteer or go to school in Davis, CA. DCTV is the original project of Davis Media Access, broadcasting local television programs since 1985. DCTV houses an extensive collection of video programming in our tape library, many on older formats no longer in use.

Davis Media Access offers internships working with the DCTV Video Archive within our production department.

Internship Description:

Through this four-month, non-paid internship, interns gain hands-on experience and exposure to many aspects of community television production. Specifically, this internship focuses on the DCTV Video Archive and is supervised by the Davis Media Access Production Manager.

Interns will be trained and expected to:

- Maintain DMA video digitization (ingest) station
- Search DMA database for archived shows relevant to assigned topics
- Digitize archived DMA media using Final Cut Pro (FCP) or similar program
- Keep digitized media organized and easy to retrieve
- Edit "From The Vault" – a biweekly show highlighting DMA video archive using FCP
- edit archival footage as assigned for special projects using FCP
- Assist with DMA special projects and events

Minimum Qualifications

- Able to work between 3-6 hours per week
- Self-motivated & able to work independently with no supervision
- Commit to a 4-month program
- Able to demonstrate aptitude with computers and video equipment
- Dependable, reliable, responsible, mature and good communication skills

Class/Age Level

- 16 years and older

Benefits of Interning with DCTV Educational Access Cable Channel 17

- Hands-on community television production experience
- Friendly, relaxed environment
- Good experience; develops marketable skills

Internship Work Schedule

The archive intern schedule will depend on availability of the intern and other staff, volunteers and interns of DMA.

Generally, access to the tape library is limited to DMA's operating hours: T-W-Th-F 10am-6pm. Special DMA projects happen only occasionally and will be arranged separately as needed.

Application Process

If you are interested, please submit *a resume OR a brief letter / email with your contact information and describing your qualifications, any related coursework or hobbies, and any personal goals related to the internship.*

Academic Credit Information

Interns may elect to earn credit through participating educational institutions. Check with the appropriate advisor at your school or ask DMA's Production Manager.

For more Information:

Contact Jeff Shaw, DMA Production Manager, at (530) 757-2419 ext. 14 or via e-mail: jeff@davismedia.org