



DCTV Studio Host / Producer Intern Description

| Company: | Davis Media Access |
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| Address: | 1623 Fifth Street, Suite A |
| | Davis, CA 95616 |
| Phone: | (530) 757-2419, Ext. 14 - 757-2938 fax |
| Contact: | Jeff Shaw, Production Manager (e-mail: jeff@davismedia.org) |
| | Diane Dedoshka, TV Studio Manager (email: diane@davismedia.org) |

Background:

Davis Media Access (DMA) is a non-profit organization offering community television, low-power radio and online local content to the Davis community and beyond. Our mission is to enrich the community by providing alternatives to commercial media for local voices, opinions and creative endeavors.

Davis Community Television Channel 15 is the local public access cable channel, open to all citizens that work, reside, volunteer or go to school in Davis, CA. DCTV is the original project of Davis Media Access, broadcasting local television programs since 1988. Davis Media Access offers internships working in the DCTV studio as a Host.

Internship Description:

Through this three-month, non-paid internship, interns gain hands-on experience and exposure to many aspects of community television production. The Intern will interview guests who have been booked for "In the Studio," (ITS) a locally produced television program that provides local newsmakers and community organizations with easy ways to promote their activities and events. The Intern will also learn to produce episodes.

DMA produces four 28-minute segments of ITS each month, using the recording sessions as a hands-on learning lab for local residents interested in media production. ITS airs Tuesday-Thursday, and Sundays on DCTV, Comcast Channel 15, Menu 99 on AT&T's U-verse. Episodes are also on-demand and archived at dctv.davismedia.org.

DMA produces the program in its state-of-the-art HD television studio. The intern gains the experience of working in this studio environment; receives coaching in hosting and on-air presence; and leaves with a professional video reel.

Minimum Qualifications

- Ability to take direction
- Self-confident, on-camera demeanor
- Warm, friendly, welcoming presence
- Ability to commit to existing production schedule

Duties and Responsibilities:

- Regular communication with Studio Manager and other DMA staff as needed.
- Develop questions & host assigned episodes
- Produce your own ITS episodes, including: identifying topics, contacting potential guests, & hosting
- Assist with post-production duties, including: write website descriptions, follow-up with guests as needed.
- Dependable, reliable, responsible, mature and good communication skills

Class/Age Level

Internship designed with college students in mind, but open to anybody 18 years and older.

Internship Work Schedule

Must be available for regular recording sessions of "In the Studio," held the third Thursday of each month, along with special pre-arranged dates as needed.

Application Process

Please submit a video clip of yourself, no more than 1 minute in length. Tell us who you are and why you want this internship. Show us why you'd be a good candidate! Do not worry too much about quality- you can use your phone!

Submit to: Attn: Studio Host Intern, info@davismedia.org **OR** drop off physical media during our normal business hours. If a video submission will be too difficult, please contact us for more information.

Academic Credit Information

Interns may elect to earn credit through participating educational institutions. Check with the appropriate advisor at your school or ask DMA's Production Manager.

For more Information:

Contact Jeff Shaw, DMA Production Manager, at (530) 757-2419 ext. 14, jeff@davismedia.org OR Diane Dedoshka, DMA TV Studio Manager, diane@davismedia.org.